

Easy Read

Privacy and Personal Information

What do you know about privacy and your personal information?

Prepared for:



This document tells you **about your privacy and your personal information.**

To help us provide you with the right type of supports and services, **we collect and store personal information** about you.

We use your personal information to work with you to **design supports and care that meets your needs**



Personal information can include:

- your **name, address and phone number**
- **your advocate's** contact details
- details about **people who you are close to** (mum, brother or a good friend)
- **supports** you need
- your **medical records**
- other **support providers** you use
- **why and how** we are helping you.

It is CatholicCare Sydney's **responsibility to keep** your personal information **private and safe.**



On the form, we also ask you to include all of the people **you are happy to share your personal information with.**

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